

**ANNUAL REPORT TO PRESBYTERY BY MINISTERS**

(Other than Pastors or Associate Pastors)

Instructions:

The Constitution of the Presbyterian Church (U.S.A.) requires that Presbytery be responsible and accountable for the ministry performed within its bounds. This form is used by Presbytery in attempting to fulfill its responsibility for non-parish ministries which its members conduct.

Item number IV is most important. The criteria were adopted so that a Presbytery would have latitude in determining its own interpretation of valid ministry.

It is your responsibility in filling in this form to describe the way in which the ministry which you are performing fulfills all of the criteria which have been set forth in the Form of Government. It will be most helpful for your Presbytery Committee on Ministry if you use detail in describing the objectives of your ministry and the fashion in which that ministry is conducted.

- I. Fill in requested information
- II. Ecclesiastical status.
- III. Fill in requested information.
- IV. Your justification for continued membership in Presbytery.  
(Do not fill in if you are Honorably Retired.)

The Form of Government, G-11.0403, requires that presbyteries use all the following criteria in determining who shall be its continuing members:

- a. The ministry of continuing members shall be in demonstrable conformity with the mission of God's people in the world as set forth in Holy Scripture, the Book of Confessions, and the Book of Order of this Church.
  - b. The ministry shall be one that serves others, aids others, and enables the ministries of others.
  - c. The ministry shall give evidence of theologically informed fidelity to God's word. This will normally require the Master of Divinity degree or its equivalent and the completion of the trials for ordination set forth in Form of Government, G-14.0402.
  - d. The ministry shall be carried on in accountability for its character and conduct to the presbytery and to other organizations and agencies, where appropriate.
  - e. The ministry shall include responsible participation in the deliberations and work of the presbytery and in the worship and service of congregations.
- V. Your report on your activities of religious or ecclesiastical nature.
    - A. Presbytery/Synod/General Assembly
    - B. Particular Church
    - C. Study Leave/Professional Development in Ministry
    - D. Other

**ANNUAL REPORT TO PRESBYTERY BY MINISTERS**  
(Other Than Pastors or Associate Pastors)

I. Your Name \_\_\_\_\_  
Street \_\_\_\_\_

\_\_\_\_\_  
City State Zip Code Telephone

- II. Your Ecclesiastical Status (please check one)  
 Honorably Retired (If you check this item, do not fill in Item IV.)  
 Ministry approved by Presbytery: part-time \_\_\_; full-time \_\_\_.  
(If you check this item, do not fill in Item IV.)  
 Member-at-large  
 Inactive member

III. Your Report on Employment during past year (list full or part-time positions held, whether secular or religious, including self-employment, for which income was earned). Describe positions, give name and address of employing body, or write "not so employed."

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IV. Please describe the way in which your present ministry fulfills each of the criteria listed in the cover letter, part IV. (G-11.0403)

a. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

b. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

c. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

d. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

e. \_\_\_\_\_

V. Your report on your activities of religious or ecclesiastical nature.

A. In what ways have you been active in the life and work of the presbytery?  
(List specific responsibilities and how they have been fulfilled.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. In what ways are you actively related to the life and work of a particular church (e.g., Parish Associate)?  
Form of Government, G-14.0515

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C. In what ways have you used time for ministry-related study and professional development?

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D. In what other religious or ecclesiastical activities have you been engaged during the past year?

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E. Are you serving as a Parish Associate? If so, describe your responsibilities, the contractual agreement and/or remuneration.

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F. Since the authorization of the Sacrament of the Lord's Supper is required by a (primary) governing body, if you serve as an institutional chaplain, do you wish to request Presbytery's annual authorization for the coming year, in order for you to administer this Sacrament at your institution?

Yes \_\_\_\_\_ No \_\_\_\_\_  
G. Do you wish to be included in the Presbytery's list of available supply preachers?

VI. Concerns/Greetings/Messages to be shared.

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Signed \_\_\_\_\_

It is of utmost importance that each minister fill in above blanks carefully and sign and return as indicated.