

**MINUTES**  
**ADMINISTRATIVE COMMISSION TO ORDAIN**

NAME \_\_\_\_\_ AS MINISTER OF WORD AND SACRAMENT

AT CHURCH \_\_\_\_\_

DATE \_\_\_\_\_

The Commissioners present included:

The meeting of the Administrative Commission was called to order at \_\_\_\_\_ p.m. with prayer led by \_\_\_\_\_.

\_\_\_\_\_ commissioner members were present, and introductions were made.

A motion was made, seconded, and approved to proceed to the ordination of \_\_\_\_\_, as Minister of Word and Sacrament.

\_\_\_\_\_ reviewed the service and clarified each person's role in it.

A motion was made, seconded, and approved to adjourn the meeting with the benediction at the conclusion of the service.

The service of ordination proceeded, and \_\_\_\_\_ was duly ordained.

Attest \_\_\_\_\_  
Commission Clerk